



Continuity of Operations

The University of Central Florida's (UCF) mission is to offer high quality undergraduate and graduate education, student development, and continuing education; to conduct research and creative activities; and to provide services that enhance the intellectual, cultural, environmental, and economic development of the metropolitan region, address national and international issues in key areas, establish UCF as a major presence, and contribute to the global community.

Florida Statute 252.365 requires UCF to create and maintain a disaster-preparedness plan that must be submitted annually for approval by the Florida Division of Emergency Management (FDEM). To accomplish this mission, the university must ensure its Continuity of Operations (COOP) and Continuity of Government (COG) are performed efficiently with minimal disruption, especially during an emergency.

The COOP document provides planning and program guidance for implementing the UCF COOP and COG Plan and programs to ensure the University is capable of conducting its essential missions and leadership functions under all conditions. While the severity and consequences of an emergency cannot be predicted, effective contingency planning can minimize the impact and disruption on the University's mission, leadership, personnel, and facilities.



While it is recommended all departments on campus have a COOP plan, FDEM has set requirements that determine what functions are deemed critical and are required to be included in the COOP document. UCF has also determined certain departments and functions to be critical to the operations of the University as defined in [UCF Policy 3117.1](#).

More information on the COOP plan and requirements can be found on the UCF Department of Emergency Management's (DEM) website at emergency.ucf.edu and any questions can be forwarded to the Plans & Programs Coordinator at 407-882-7111.

-Updated September 2019-



List of Mandatory Departments

Colleges

Burnett Honors College

College of Arts and Humanities

College of Business

College of Community Innovation and Education

College of Engineering & Computer Science

College of Graduate Studies

College of Health Professionals and Sciences

College of Medicine

College of Nursing

College of Optics and Photonics

College of Sciences

College of Undergraduate Studies

Rosen College of Hospitality

Departments

Academic Affairs Admin (Provost)

Air Force ROTC

ARA Drive Research Facility

Army ROTC

Biology

Business Services

Counseling and Psychological Services

Department of Emergency Management *

Environmental Health and Safety

Facilities & Safety

Facilities Operations *

Facilities Planning and Construction

Finance and Accounting *

Financial Aid *

General Counsel *

Housing & Residence Life *

Human Resources *

Landscape & Natural Resources

Office of Student Involvement

Office of the President *

Parking Services

Procurement Services *

Registrar's Office

Resource Management

Space Administration *

Student Accessibility Services

Student Health Services *

UCF Communication

UCF Downtown

UCF Global

UCF IT *

UCF Police *

Utilities and Energy Sustainability *

Undergraduate Admissions *

University Compliance & Ethics

Vice President for Research

UCF Connect Campuses

Administration - UCF Connect

Altamonte Springs

Cocoa

Daytona Beach

Ocala

Sanford/Lake Mary

South Lake

Valencia East

Valencia Osceola

Valencia West

* Represents FDEM Mandatory Department